



DASH

Disabilities and Self Help
Delio Ag Anabledd A
Sialens Hunangymorth

DASH VOLUNTEERING

CHECKLIST

Charity Number 1163672 Rhif Elusen

To be completed by a senior member of staff on the volunteers first day

VOLUNTEER NAME							
Introduced to staff, other volunteers							
Informed of venue layout, fire exits, fire assembly points, kitchen, toilets etc.							
Made aware of the Leader, Deputy and First Aiders							
Reminded of safeguarding procedures and phone camera use							
Confirm dates they will be attending							
Reminded of the timetable and equipment needs e.g. wellies, swimming costume etc							
Provided with names of children/young people attending (daily update) with specific information about scheme users i.e. communication needs, allergies, special diet, siblings attending etc.							
Reminded volunteers MUST NOT be in a 1:1 situation with scheme users or assist in toileting, personal care or medication.							
Asked if they need any support in their volunteering/have any questions							

Checklist completed byDate